

Nassau County Engineering Services

96161 Nassau Place
Yulee, Florida 32097

CDBG

2012 JAN 17 PM 3:51

J. Scott Herring, P.E.
Public Works Director

11 DEC -9 PM 12:51

11 DEC -9 PM 12:51

January 9, 2012

Enid Ehrbar
Department of Economic Opportunities
107 E. Madison Street
Tallahassee, Florida 32399

**RE: Transmittal Letter – Community Development Block Grant Disaster Recovery Initiative –
Contract # 10DB-K4-11-54-01-K25 - Modification # 1**

Dear Mrs. Ehrbar:

Nassau County is requesting the Florida Department of Economic Opportunities to execute the attached proposed amendment to the Community Development Block Grant (CDBG). The County has three projects funded by the grant, one of which is the Thomas Creek De-snagging (restoration) project. Currently 3,565 feet of Thomas Creek has been restored with the funds allocated to the project and the County would like to continue the effort by transferring unused funds from the Engineering budget (activity 21B) to the Flood & Drainage budget (activity 03I).

This CDBG project is unique in that it can be continuously funded with the given amount of restoration urgently needed. No land acquisition and minimal permitting is required, therefore a simple change order to the Contractor can move the work forward. Each linear foot of restoration to the creek brings significant benefits to the local residents by reducing the amount of flooding in the basin.

The current \$360,400 Flood and Drainage budget provides for an estimated 5,500 linear feet of creek to be restored. After the procurement process, the actual amount came to be 3,565 linear feet. We only used \$11,067 of the \$66,510 that was budgeted for Engineering. The County would like to use \$52,443 of the remaining Engineering budget to fund the restoration of 576 additional feet which would bring the total to 4,170 feet. The Engineering budget would still retain \$3,000 for the rest of the project. The Thomas Creek project budget would total \$412,843 after the amendment.

We have attached the necessary documentation for the amendment and appreciate your continuing support. Should you have any questions, please contact me via phone at (904) 491-7330 or email at swhittier@nassaucountyfl.com.

Sincerely,

Shane Whittier, E.I.
Engineer II

1

Attachments

YULEE
(904) 491-7330

FAX
(904) 491-3611

**MODIFICATION NUMBER 1 TO SUBGRANT AGREEMENT BETWEEN
THE DEPARTMENT OF ECONOMIC OPPORTUNITY AND
NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS**

This Modification is made and entered into by and between the State of Florida, Department of Economic Opportunity, ("the Department"), and NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS, ("the Recipient"), to modify DEO/DCA Contract Number 10DB-K4-11-54-01-K25, award dated JUNE 26, 2010 ("the Agreement").

13

WHEREAS, the Department and the Recipient entered into the Agreement, pursuant to which the Department provided a subgrant of \$670,133.55 to Recipient under the Disaster Recovery Initiative Program ("DRI") as set forth in the Agreement;

WHEREAS, the Department and the Recipient desire to modify the Agreement;

WHEREAS, pursuant to the provisions of Chapter 2011-142, Laws of Florida, the DCA Division of Housing and Community Development was transferred to the Department of Economic Opportunity effective October 1, 2011; and the parties wish to reflect the new name.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

☐ **Reinstate Agreement**

1. The Agreement is hereby reinstated as though it had not expired.

☐ **Extend Agreement**

2. Paragraph 3, Period of Agreement is hereby revised to reflect an ending date of (Type in date, if applicable).

☐ **Revise Activity Work Plan**

3. The Attachment , Activity Work Plan section of the Agreement is hereby deleted and is replaced by the revised Attachment , Activity Work Plan section, which is attached hereto and incorporated herein by reference.

☒ **Revise Program Budget and Scope of Work**

4. The Attachment A, Program Budget section of the Agreement is hereby deleted and is replaced by the revised Attachment A, the Program Budget, which is attached hereto and incorporated herein by reference.

Department of Economic Opportunity – Disaster Recovery Initiative
Modification to Subgrant Agreement

10/1/2011

Modification Number: 1

DEO/DCA Contract Number: 10DB-K4-11-54-01-K25

Recipient: NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

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☐ **Change in Participating Parties**

5. The Attachment A, Program Budget section, is hereby modified to delete all references to “(Type in name, if applicable.),” as the Participating Party, and replace them with “(Type in name, if applicable.)” as the Participating Party with the understanding that the Recipient and the new Participating Party will enter into a Participating Party Agreement containing provisions and caveats that meet or exceed the conditions agreed to in the Participating Party Agreement between the Recipient and the original Participating Party.

☐ **Inclusion of an Unmet Need as Addressed in the Original Application**

6. The Attachment A, Program Budget section of the Agreement is hereby deleted and is replaced by the revised Attachment A, the Program Budget, which is attached hereto and incorporated herein by reference.
7. The Attachment , Activity Work Plan section of the Agreement is hereby deleted and is replaced by the revised Attachment , Activity Work Plan section, which is attached hereto and incorporated herein by reference.

☐ **Change in Number of Accomplishments and/or Beneficiaries**

8. The Attachment A, Program Budget section of the Agreement is hereby deleted and is replaced by the revised Attachment A, the Program Budget, which is attached hereto and incorporated herein by reference.

☒ **Reflect Change in Agency from DCA to DEO**

9. This modification to the Subgrant Agreement hereby replaces “Department of Community Affairs” with “Department of Economic Opportunity” where appropriate in context.

☐ **Other:** (Type in the reason for the modification.)

Modification to Subgrant Agreement

10/1/2011

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All provisions of the Agreement and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the execution of this Modification by both parties.

All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set herein.

Department of Economic Development

Recipient: Nassau County Board of County
Commissioners

By: Ken Reecy

By: Stacy Johnson

Name: Ken Reecy

Name: Stacy Johnson

Title: Assistant Director
Division of Community Development

Title: Chair, Board of County Commissioners

Date: 1-25-12

Date: 1-9-12

EBK
11/9/12 *Stacy*
1/10/12

Request for Amendment

4/12/2011

Recipient: NASSAU COUNTY BOCCAmendment Request Number: 1Date: 10/12/11Contract Number: 10DB-K4-11-54-01-K25Rule in Effect for This Grant: 9 B-43, F.A.C.

Local Government Authorization: _____

Stacy T. Johnson
(Authorized Signature)

Date Signed: 1-9-12

DCA Authorization: _____

Date Approved: _____

Budget Information					Activity Accomplishments		
Activity Code	Activity Name	Original Budget	Current Budget (before this amendment)	Proposed Budget	Original Contract	Current Contract (before this amendment)	Proposed Contract
1	2	3	4	5	6	7	8
21B	ENGINEERING	\$ 66,510.00	\$ 66,510.00	\$ 14,066.88	N/A	N/A	N/A
03I	FLOOD & DRAINAGE	\$ 360,400.22	\$ 360,400.22	\$ 412,843.34	5500 FEET	5500 FEET	4170 FEET
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
Totals		\$ 426,910.22	\$ 426,910.22	\$ 426,910.22	N/A	N/A	N/A

add 11/12/12
JPK
11/12/12

ATTACHMENT A - PROGRAM BUDGET AND SCOPE OF WORK SUMMARY

CATEGORY	ACTIVITY		ACCOMPLISHMENTS		BENEFICIARIES			BUDGET		
	NUMBER	DESCRIPTION	UNIT	NUMBER	LMI	VLI	TOTAL	CDBG AMOUNT	OTHER FUNDS	SOURCE
ADMINISTRATION (LIMITED TO 2.5% OF TOTAL ALLOCATION)	21A	ADMINISTRATION						\$16,753.33		
ENGINEERING	21B	ENGINEERING						\$14,066.88		
DOLLARS ALLOCATED FOR AFFORDABLE RENTAL HOUSING		No Projects Identified						\$0.00		
SUBTOTAL								\$30,820.21		
ALL OTHER RECOVERY ACTIVITIES										
Callahan Pump Station	03J	Water Line Replacement	LF	1	109		109	\$120,000.00	\$25,000.00	Town Funds
Thomas Creek	03I	Flood & Drainage	LF	5500	1932	450	2382	\$412,843.34		
Town of Hilliard	03J	Sewer Line Replacement	LF	3000	275		275	\$106,470.00	\$40,000.00	Town Funds
SUBTOTAL								\$639,313.34	\$65,000.00	
TOTALS					2,316	450	2,766	\$670,133.55	\$65,000.00	
TOTAL UNDUPLICATED BENEFICIARIES (FROM ALL SERVICE AREAS)			2,766		TOTAL LMI BENEFICIARIES (FROM ALL SERVICE AREAS)			2316		

ATTACHMENT A.1 - PROGRAM BUDGET AND SCOPE OF WORK BY SERVICE AREA

SERVICE AREA:

1 THOMAS CREEK

CATEGORY	ACTIVITY		ACCOMPLISHMENTS		BENEFICIARIES			BUDGET		
	NUMBER	DESCRIPTION	UNIT	NUMBER	LMI	VLI	TOTAL	CDBG AMOUNT	OTHER FUNDS	SOURCE
ADMINISTRATION (LIMITED TO 2.5% OF TOTAL ALLOCATION)	21A	ADMINISTRATION								
ENGINEERING	03I	ENGINEERING-dasnagging						\$14,066.88		
DOLLARS ALLOCATED FOR AFFORDABLE RENTAL HOUSING										
SUBTOTAL										
ALL OTHER RECOVERY ACTIVITIES										
Thomas Creek	03I	Flood and Drainage	LF	4170	1932	450	2382	\$412,843.34		
SUBTOTAL								\$426,910.22		
TOTALS										
TOTAL UNDUPLICATED BENEFICIARIES (FROM ALL SERVICES AREAS) 2766					TOTAL LMI BENEFICIARIES (THIS SERVICE AREA) 2,316					

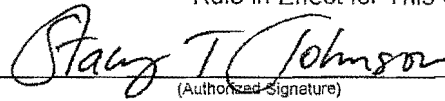
ppc
11/11/11

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Local Government Authorization: _____



(Authorized Signature)
Date Signed: 1-9-12

DCA Authorization: _____

Date Approved: _____

Budget Information					Activity Accomplishments		
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		\$	\$	\$			
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		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
Totals		\$ 426,910.22	\$ 426,910.22	\$ 426,910.22	N/A	N/A	N/A

11/16/11
 11/16/11
 11/16/11

4/12/2011

[illegible]

Proposed

20. Total # Unduplicated Beneficiaries: _____
21. Total # Unduplicated LMI Beneficiaries: _____
22. Total # Unduplicated VLI Beneficiaries: _____
23. Total # Unduplicated LMI Households: _____
24. Does this amendment reduce any other project funds previously committed as leverage from local or other sources? ☐ Yes ☒ No
(If **yes**, you must complete and attach the **Sources and Uses of Funds** form.)